CREATE A BOOKING

AMADEUS NEUTRAL AVAILABILITY

AN10NOVLONBCN

The standard availability entry.
easyJet availability is integrated with other carriers.
W (Flexi), B (Inclusive) and Y (Standard) seats are available for sale.
The easyJet carrier code is U2.

W (Flexi), B (Inclusive) and Y (Standard) segments cannot be mixed in the same PNR.

AMADEUS NEUTRAL AVAILABILITY - CARRIER SPECIFIC

AN10NOVLONCBN/AU2

To see just easyJet flights please add /AU2.

OPTIONAL ENTRY FOR EASYJET:
AVAILABILITY, FARES AND RULES

ACW1/B1

Shortcut after AN for fare display (line 1/B buy 1 seat)
(or) AWU215SEPNCCELON/B1 - Long entry.
From the Amadeus availability neutral screen, you can request U2 availability and live fares.
FARE RULES

FLC1/Y
To see the Fare Rules enter FLC1/Y after ACW (or W for Flexi or B for Inclusive).

SEGMENT SELL

SS1Y1
Directly from U2 availability neutral screen (above), standard short sell entry.
(or) SSU2215620JUNAMSLTN1
The Longsell entry.
After the sell entry the Segment status is NN.

OUR FLEXI FARE

> Unlimited free date changes in a 4 week period from 1 week before to 3 weeks after the original travel date
> 1 piece of hold luggage
> 1 piece of hand luggage (no bigger than 56 x 45 x 25cm)
> Allocated seat free of charge
> Speedy Boarding
> Fast-track security at selected airports
> Bookable up to 120 days in advance
> No booking or payment fees (same price as easyJet.com)

Book in W class

For Terms & Conditions see easyJet.com
PNR ELEMENTS
NM1SMITH/JOHN MR
name (as it appears on passport)
MR MRS MISS MS MSTR are the only acceptable titles. If no title is entered easyJet will assume MR
AP 33123456789
phone number
APE-JOHN.SMITH@EMAIL.COM
only first email address is sent to U2, and the easyJet email confirmation is sent to this email address
TKOK
Ticketing field (no tickets are issued on easyJet)
FPCCVI9999999999999999/1215*CV321
Form of Payment (mandatory) and include the CVV number

THE CVV NUMBER IS MANDATORY FOR MASTERCARD, AMEX, DINERS AND VISA CARD.

easyJet only apply fees to standard fares which are calculated at the time of pricing. Flexi (W) and Inclusive (B) fares include all additional fees. For more details please see Amadeus help pages - GGAIRU2

Credit Cards
VISA
AMEX
DINERS
MASTERCARD
UATP

Debit Cards
VISA
MAESTRO (UK only)
MASTERCARD
VISA ELECTRON

CREDIT CARDS

CREDIT CARDS

DEBIT CARDS

THE CVV NUMBER IS MANDATORY FOR MASTERCARD, AMEX, DINERS AND VISA CARD.

easyJet only apply fees to standard fares which are calculated at the time of pricing. Flexi (W) and Inclusive (B) fares include all additional fees. For more details please see Amadeus help pages - GGAIRU2

OUR INCLUSIVE FARE
> 1 x 20kg hold luggage
> Free seat selection (excluding Upfront and Extra Legroom)
> No additional payment fees
Book in B class

For Terms & Conditions see easyJet.com

for format support please see back page
PNR PRICING

**FXP**
The standard pricing entry for storing a TST into the PNR.

INFORMATIVE PRICING

**FXX**
To view the fare without storing it.
CORPORATE FARES

**FXP/R,U**
To price a corporate fare please use: **FXP/R,Uxxxxxx**
(xxxxx is the corporate code).

DISPLAY THE TST INDEX (Transitional Stored Ticket)

**TQT**
ANCILLARY CODES

A catalogue of Ancillary Services can be displayed from an itinerary for information purposes. This can only be done after a PNR is priced.

Entries:

**FXK**  Display Catalogue for entire PNR

**FXK/P3**  Display Catalogue by passenger number

Please refer to **HEFXK** for a further explanation of this screen.

Each **SR** must be entered individually before it is priced.

For FLEXI fares (W class) and Inclusive fares (B calls) **XBAG** is free of charge and is automatically added to the booking at pricing time of the PNR.

NON CHARGEABLE SERVICES

easyJet supports the following special service requests (NO CHARGE)

**SR WCHC** - wheelchair
(C:CABIN SEAT)
Pax completely immobile

**SR WCHS** - wheelchair
(S FOR STEPS)
Pax cannot ascend / descend steps

**SR WCHR** - wheelchair
(R FOR RAMP)
Pax can ascend / descend steps

**SR DEAF** - Deaf pax

**SR BLND** - Blind pax

**SR MAAS** - Meet and assist

**SR DPNA** - Disabled pax needs assistance

---

EXCESS WEIGHT

**SR XWGT-KGXX** where **XX** is the weight up to a maximum of 30 kilos (by multiples of 3).

Example:

**SR XWGT-KG15/P1/S1**, to request excess weight of 15 KG. This is passenger and segment related.

The total weight (XBAG 20Kg + excess weight) cannot exceed 50 Kilos in case the passenger has requested for more than 1 piece and 32 Kilos in case only 1 piece has been requested.

<table>
<thead>
<tr>
<th>No of</th>
<th>No of</th>
<th>Weight allowance (XBAG)</th>
<th>Max excess weight (XWGT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>pax</td>
<td>pieces</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>1</td>
<td>20kg</td>
<td>12kg</td>
</tr>
<tr>
<td>1</td>
<td>2 or more</td>
<td>20kg</td>
<td>30kg</td>
</tr>
</tbody>
</table>

Note: A single piece of luggage in easyJet cannot exceed 32kg.
ANCILLARY PRICING

PNR must be priced by FXP first.

**FXG** - Price and Store the Ancillary Services.

**FXH** - Informative Ancillary Pricing

**TQM** - Display the TSM Index
(Transitional stored Miscellaneous)

The TSM list shows all fees for chargeable services and any credit card.

When booking an easyJet *FLEXI* or Inclusive fare, the credit card fee, one SSR XBAG per passenger and seat selection are free of charge. No other fare differential applies.

**TQM/M5** - If multiple TSMs exist.
**EASYJET PLUS CARD**

**FFNU2-123456/P1**

**SEAT MAPS AND ALLOCATED SEATING**

**SM2**
Displays a live seat map from a booking (eg line 2 in Y class). Standard symbols used in the seat map:

3 types of seats are supported with indicators as shown below:

<table>
<thead>
<tr>
<th>TYPES OF SEATS</th>
<th>SEAT MAP</th>
<th>INDICATOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLASS</td>
<td>W B Y</td>
<td></td>
</tr>
<tr>
<td>EXTRA LEGROOM</td>
<td>L</td>
<td>L</td>
</tr>
<tr>
<td>UPFRONT SEATS (FAST EXIT)</td>
<td>V</td>
<td>V</td>
</tr>
<tr>
<td>STANDARD SEATS</td>
<td>Y</td>
<td></td>
</tr>
</tbody>
</table>

For **FLEXI** fare passengers (W class) upfront, extra legroom and standard seats are free apart from row 1 which carries an additional fee.

For Inclusive fare passengers (B class) standard seats are free. All other seats carry an additional fee.

**ST/RQST/2F**
Book seat 2F (for one passenger).
**APIS**

**SRDOCS-P-GBR-123456-GBR—15FEB65-M-10JAN15-SMITH-JOHN-H/P1**

**SR**  Transaction code - mandatory

**DOCS**  SSR code for travel document - mandatory

**U2**  Airline code - mandatory

**HK**  Action code (HK ONLY) - mandatory

**1**  Number of services requested - mandatory

**-P**  Dash, travel document type - optional

**F**  - Approved identity document

**AC**  - Crew member certificate

**A**  - Identity card

**C**  - Identity card

**I**  - Identity card

**IP**  - Passport card

**P**  - Passenger passport

**-GBR**  Dash, document issuing country - optional (THREE-LETTER AIRIMP COUNTRY CODE)

**-123456**  Dash, travel document number - optional (UP TO 15 DIGITS INCLUDING SPACES)

**-GBR**  Dash, passenger/crew nationality - optional (THREE-LETTER AIRIMP COUNTRY CODE)

**-15FEB65**  Dash, date of birth - mandatory (DDMMYY FORMAT)

**-M**  Dash, gender indicator - mandatory

**M**  - Male

**F**  - Female

**MI**  - Male infant

**FI**  - Female infant

**U**  - Undisclosed gender

**-10JAN15**  Dash, travel document expiry date - optional

**-SMITH**  Dash, travel document surname - mandatory (UP TO 30 CHARACTERS INCLUDING SPACES)

**-JOHN**  Dash, travel document first given name - mandatory (UP TO 30 CHARACTERS INCLUDING SPACES)

**-H**  Dash, passport holder indicator - optional (MANDATORY FOR A MULTI-PASSENGER PASSPORT AFTER THE MIDDLE NAME OF THE PRIMARY PASSPORT HOLDER)

**/P1**  Passenger association - optional (MANDATORY FOR A MULTI-PASSENGER PNR)

Please note APIS details must to be added before TTP/TTM.
LIGHT TICKETING

TTP/TTM
This will issue the Light tickets for the flights and services.
For easyJet, Light Ticket numbers are created with “888” as the Numeric Airline Code.
It is not possible to display, void or refund a Light Ticket through the system.
Light Tickets issued are not reported to BSP. No RET file sent to BSP.
The PNR is interactively confirmed from U2’s reservation system.
The status will change to HK and a confirmation email will be sent.

TJQ/SOF/T-U2 Displays the sales report

IMPORTANT
We highly recommend that the Light Ticket is issued prior to ET/ER.
If you do not issue the Light Ticket immediately the segments and fare are not guaranteed by easyJet.

Descriptive Billing Information (DBI) for UATP cards
You may now be asked for more information when paying by UATP.
You will need to obtain this from your client and enter it into the panel opposite.
- **AE**: is the DBI key
- **Accounting Unit**: is the description of the key
- **01-09AN**: is the format (from 1-9 alphanumerical)
- **01**: is the DBI Value
- **XX**: is the FOP sequence number in the PNR (always 1 if only one FOP)
- **Key**: is the selected DBI key
- **D**: is the PNR line number for the FOP element

We recommend storing DBI in your customer profile as an RM*DBI remark. This way TTP/TTM will perform issuance directly without displaying the panel.
SHOPPING

Masterpricer Expert

FXD

Masterpricer Expert entry which allows you to search for availability and fares.

Masterpricer Expert can be done as a standalone entry:

**FXDNCE/D30NOV/AU2LON**

Please refer to **HEFXD** for other entries.
CHANGING A FLIGHT

Using Amadeus Ticket Changer, change sector using the SB entry e.g. SB02MAY4.

FXF (informative re-pricing entry)

FXQ (to store and re-price).
TQR recalls the reissue panel.

TQT – Display TST (Transitional Stored Fare) to show any collection for new flight.
Replace old form of payment with new one using XE to remove the line no with FOP.
Add in new FOP remembering to ref old FOP along with CC type e.g. FPO/CCCA+/CCCAxxxxxxxxxxxx/xxxx*CVxxx
if no fees applicable then only old FOP required.
**TQM** – to check if any new charges are due on a TSM (e.g. penalty fees, new credit card fees).
Add new FOP if additional collection is needed using the TMI command.

TMI/M5-6/FP-CCCAxxxxxxxxxxxxxxxx/xxxx*CVxxx
If no additional collection is needed TMI/M6/FP-O/CCVI.

To reissue the new light ticket and light EMD TTP/TTM/M5,6/T2/RT.

**NAME CHANGE**

NU1/1newsurname/newfirstname **MRS. FXQ**
Replace the old form of payment in the PNR to collect the additional ticket difference as before.

<table>
<thead>
<tr>
<th>M</th>
<th>P</th>
<th>R</th>
<th>NAME</th>
<th>TOTAL</th>
<th>FOP</th>
<th>ELEMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>.1</td>
<td>T</td>
<td>C/C TEST/TEST MRS</td>
<td>GBP 0.00</td>
<td>CCCAxxxxxxxxxxx+11</td>
<td>P</td>
</tr>
<tr>
<td>3</td>
<td>.1</td>
<td>T</td>
<td>D/I TEST/TEST MRS</td>
<td>GBP 0.00</td>
<td>CCCAxxxxxxxxxxx+2</td>
<td>P</td>
</tr>
<tr>
<td>4</td>
<td>.1</td>
<td>T</td>
<td>A/C TEST/TEST MRS</td>
<td>GBP 0.00</td>
<td>CCCAxxxxxxxxxxx+10</td>
<td>P</td>
</tr>
<tr>
<td>5</td>
<td>.1</td>
<td>D</td>
<td>I TEST/TEST MRS</td>
<td>GBP 35.00</td>
<td>6</td>
<td>P</td>
</tr>
<tr>
<td>6</td>
<td>.1</td>
<td>D</td>
<td>I TEST/TEST MRS</td>
<td>GBP 0.98</td>
<td>3</td>
<td>P</td>
</tr>
</tbody>
</table>

DELETED TSM RECORDS MAY EXIST - PLEASE USE TMI

> TMI/M5-6/FP-CCVI1111222233334444/1234*123

**OUR FLEXI FARE**

> Unlimited free date changes in a 4 week period from 1 week before to 3 weeks after the original travel date
> 1 piece of hold luggage
> 1 piece of hand luggage (no bigger than 56 x 45 x 25cm)
> Allocated seat free of charge
> Speedy Boarding
> Fast-track security at selected airports
> Bookable up to 120 days in advance
> No booking or payment fees (same price as easyJet.com)

Book in W class

For Terms & Conditions see easyJet.com
ADDING A SERVICE

Retrieve PNR RT/paxname.
Add service e.g adding a seat to a booking;

Other services:
SRXWGT-KG03/P1/S4-5 for extra weight.
SRXBAG/P1/S4-5 for bag where no bag exists in PNR.
FXH (informative pricing) FXG (to price and store).

Collect additional fees by inserting new FOP
TMI/M12-13/FP-CCCA
if no charge applicable old FOP will do TMI/M12-13/FP-O/CCCA

Reissue using TTM command TTM/M12-13/RT.
CHANGING A FLIGHT AND A SERVICE

Using Amadeus Ticket Changer to change flight as before this time using the TMI/ALL/FP-CCCAXXXXXXXXXXXXXXXXXX/XXXX*CVXXXX command to update the FOP in the TQM.

OUR INCLUSIVE FARE

> 1 x 20kg hold luggage
> Free seat selection
  (excluding Upfront and Extra Legroom)
> No additional payment fees

Book in B class

For Terms & Conditions see easyJet.com
CHANGING A FLIGHT AND A SERVICE (CONT.)

Now proceed with the change of services using the **FXF/EMD** command (informative pricing of the EMD command) **FXQ/EMD** (price and stores new EMD’s associated with changes).

<table>
<thead>
<tr>
<th>FXF/EMD</th>
<th>PASSENGER</th>
<th>PTC</th>
<th>TOT ADD</th>
<th>RESIDUAL</th>
<th>GRD TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>TEST/TEST MRS</td>
<td>ADT</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

FROM EMD A 8888201164148

........................

...SERVICES...

<table>
<thead>
<tr>
<th>RFIC/SC</th>
<th>SSR</th>
<th>ORG</th>
<th>DES</th>
<th>FLIGHT</th>
<th>DATE</th>
<th>NOCH/NOREF</th>
</tr>
</thead>
<tbody>
<tr>
<td>OLD C/OAA XBAO</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>NOREF</td>
</tr>
<tr>
<td>OLD C/OAA XBAO</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>NOREF</td>
</tr>
<tr>
<td>NEW C/OAA XBAO STN EDI</td>
<td>233</td>
<td>30APR</td>
<td></td>
<td></td>
<td></td>
<td>NOREF</td>
</tr>
</tbody>
</table>

NEW C/OAA XBAO EDI STN 234 02MAY NOREF

...AMOUNTS...

<table>
<thead>
<tr>
<th>ORIGINAL</th>
<th>CURRENCY</th>
<th>REISSUE</th>
<th>CURRENCY</th>
</tr>
</thead>
<tbody>
<tr>
<td>OLD BASE FARE</td>
<td>GBP</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>NEW BASE FARE</td>
<td>GBP</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>FEE BALANCE</td>
<td></td>
<td>GBP</td>
<td>0.00</td>
</tr>
<tr>
<td>OLD TAX</td>
<td>GBP</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>NEW TAX</td>
<td>GBP</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>TAX BALANCE</td>
<td></td>
<td>GBP</td>
<td>0.00</td>
</tr>
<tr>
<td>EMD DIFFERENCE</td>
<td></td>
<td>GBP</td>
<td>0.00</td>
</tr>
<tr>
<td>GRAND TOTAL</td>
<td></td>
<td>GBP</td>
<td>0.00</td>
</tr>
<tr>
<td>TOTIAL ADD COLL</td>
<td></td>
<td>GBP</td>
<td>0.00</td>
</tr>
<tr>
<td>RESIDUAL VALUE</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FROM EMD A 8888201164150

........................

...SERVICES...

<table>
<thead>
<tr>
<th>RFIC/SC</th>
<th>SSR</th>
<th>ORG</th>
<th>DES</th>
<th>FLIGHT</th>
<th>DATE</th>
<th>NOCH/NOREF</th>
</tr>
</thead>
</table>
If a charge is applicable, insert old and new FOP using entry
TMI/M3/FP-O/CCCA+/CCCAXXXXXXXX/XXXXX*CVXXX
if no charge applicable old FOP will do TMI/M?/FP-O/CCCA.

<table>
<thead>
<tr>
<th>M</th>
<th>P</th>
<th>R</th>
<th>NAME</th>
<th>TOTAL</th>
<th>FOP</th>
<th>ELEMENTS T</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>.1</td>
<td>D/I</td>
<td>TEST/TEST MRS</td>
<td>GBP 0.00</td>
<td>CCCAXXXXXXXX+ 2</td>
<td>F</td>
</tr>
<tr>
<td>5</td>
<td>.1</td>
<td>D/I</td>
<td>TEST/TEST MRS</td>
<td>GBP 35.00</td>
<td>CCCAXXXXXXXX+ 5</td>
<td>F</td>
</tr>
<tr>
<td>6</td>
<td>.1</td>
<td>D/I</td>
<td>TEST/TEST MRS</td>
<td>GBP 0.98</td>
<td>CCCAXXXXXXXX+ 3</td>
<td>F</td>
</tr>
<tr>
<td>7</td>
<td>.1</td>
<td>C/C</td>
<td>TEST/TEST MRS</td>
<td>GBP 0.00</td>
<td>O/CCCA+/CCCA55+ 11,13</td>
<td>F</td>
</tr>
<tr>
<td>8</td>
<td>.1</td>
<td>T A/C</td>
<td>TEST/TEST MRS</td>
<td>GBP 0.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

DELETED TSM RECORDS MAY EXIST - PLEASE USE TMH
> tmi/m8/FP-O/CCCA

--- TST TSM RLR TC-PER RLP ---
RE/LONU123EJ/LONU123EJ  AB/GS 31MAR14/1205Z 25R4WA
LONU123EJ/1234AB/31MAR14  
1. TEST/TEST MRS
2 /SVC U2 HK1 CCCH LON 31MAR
3 /SVC U2 HK1 CCCH LON 31MAR
4 U2 233 B 30APR 3 STNEDI HK1 1150 1300 30APR
5 U2 234 B 02MAY 5 EDISTN HK1 1015 1135 02MAY
6 SVC V2 HK1 PENF
7 AP LON 01582 525815-B
8 APE STEPHANIE.KYPRIANO@EASYJET.COM
9 TK OK31MAR/LONU123EJ
10 /SSR RQST U2 HK1 STNEDI/12TN,PL/94 SEE RTSTR
11 /SSR XBAU U2 HK1/64
12 SSR FOQTV U2 HKU 22020801
13 /SSR XBAU U2 HK1/55
14 FA PAX 888-2401107958/LTU2/GBP96.58/31MAR14/LONU123EJ/000000 00/64
15 FA PAX 938-8201164146/LTU2/GBP0.00/31MAR14/LONU123EJ/000000 0/61
16 FA PAX 888-8201164149/LTU2/GBP0.00/31MAR14/LONU123EJ/000000 0/S2
> TTP/TTM/M5-8/RT
**QUICK GUIDE**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANISOCTNCELON</td>
<td>Neutral Availability entry</td>
</tr>
<tr>
<td>ACW3/B1</td>
<td>3 = line nb, /B = nb of passengers</td>
</tr>
<tr>
<td>FLC/M</td>
<td>Display fare conditions</td>
</tr>
<tr>
<td>SSY1</td>
<td>Short sell entry</td>
</tr>
<tr>
<td>S3S2I6W2OJU6NAMSLTN1</td>
<td>Long sell entry</td>
</tr>
<tr>
<td>NMIMARTINS/JOHN</td>
<td>Name entry</td>
</tr>
<tr>
<td>SM/2/Y</td>
<td>Seat map display</td>
</tr>
<tr>
<td>ST/RQST/2F</td>
<td>Pick a seat (#2F)</td>
</tr>
<tr>
<td>SR FQTVU2-U213456789/P1</td>
<td>i.e: Plus Card number U2-airlines, 123456789- FF number</td>
</tr>
<tr>
<td>FXX</td>
<td>Informative itinerary pricing entry (without TST)</td>
</tr>
<tr>
<td>FXP</td>
<td>Itinerary pricing entry</td>
</tr>
<tr>
<td>FXH</td>
<td>Informative chargeable services pricing entry (without TST)</td>
</tr>
<tr>
<td>FXG</td>
<td>Chargeable services pricing entry</td>
</tr>
<tr>
<td>TQT</td>
<td>TST (Transitional Stored Ticket) display entry</td>
</tr>
<tr>
<td>TQM</td>
<td>TSM (Transitional Stored MCO) display entry</td>
</tr>
<tr>
<td>ER</td>
<td>End of transaction/Save PNR</td>
</tr>
<tr>
<td>TTP/TTM</td>
<td>Light ticket issuance</td>
</tr>
<tr>
<td>TJQ/SOF/T-U2</td>
<td>Display online sales report</td>
</tr>
<tr>
<td>RL</td>
<td>Display the easyJet Record Locator</td>
</tr>
<tr>
<td>FXQ</td>
<td>Re-pricing entry</td>
</tr>
<tr>
<td>FXQ/EMD</td>
<td>Re-pricing entry</td>
</tr>
</tbody>
</table>

New optional entry which will interactively display airline availability and fares.

Displays (after AW/ACW entry) dynamically easyJet fare rules. Line number (e.g. 1) of AW/ACW display and class (e.g. M) must be included.

Please enter the name as it appears in the passport otherwise your customer may encounter problems at check-in.

This is a mandatory entry in order to confirm the booking. Two emails can be included in the Amadeus PNR but only the first one will be sent to the airline.

This is a mandatory entry to complete the PNR.

Please enter the payment details before the pricing entry as the credit/debit card fee is calculated at pricing time. It is not possible to end the booking without entering payment details.

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